



Promoting the appropriate use,  
and reducing the abuse and misuse of monitored drugs in Nova Scotia.

## Submission of Prescription Data to the NSPMP

The Nova Scotia Prescription Monitoring Program has drafted a new policy, **Submission of Prescription Data to the NSPMP**, to provide guidelines around the timely submission of prescription data by pharmacists and dispensers. A full copy of the policy is available at <http://www.nspmp.ca/policy.php>.

The timely submission of information to the NSPMP is critical to provide those using the Program with confidence that the data is accurate and up to date; therefore enabling the Program and its stakeholders in their decision-making process with regards to the appropriate use or misuse and abuse of monitored drugs.

The requirements for the secure and timely submission of prescription data pertaining to monitored drug are as follows:

- (a) Every reasonable effort shall be made to submit prescription data pertaining to monitored drugs immediately at the time of dispense via the on-line NSPMP system.
- (b) Circumstances which may result in the inability to submit prescription data through the NSPMP on-line system may include:
  - i. The NSPMP on-line system is unavailable;
  - ii. The pharmacy POS software is unavailable; and
  - iii. The pharmacist is experiencing messaging which prevents the submission of the prescription data and the NSPMP is not available.
- (c) Should for some reason beyond the pharmacists control, the pharmacist is unable to submit the prescription data via the NSPMP on-line system at the time of dispense then the pharmacist will make every effort to submit the information to the NSPMP as soon as reasonably possible. The information may be entered into the NSPMP online system once it becomes available or with the assistance from the NSPMP staff and/or facsimile copies of duplicates will be accepted and entered into the NSPMP database by NSPMP staff to ensure timely entry of prescription.
- (d) Any dispenser that fails to comply with this policy may be referred to their Licensing Authority.

We appreciate your continued efforts regarding the timely submission of data to the NSPMP.

Sincerely,

Denise Pellerin  
Manager, Nova Scotia Prescription Monitoring Program